

First Name:		Last Name:		IFMA ID #:
Badge Name:				
Job Title:			Designation: <input type="checkbox"/> CFM <input type="checkbox"/> FMP <input type="checkbox"/> SFP <input type="checkbox"/> Other	
Company:				
Address:				
City:	State/Province:	ZIP/Mail Code:	Country:	
Phone:		Fax:		
Email:		Emergency Contact:		

Registration:	Additional Registration Options:		
<input type="checkbox"/> IFMA <input type="checkbox"/> FMN <input type="checkbox"/> DFM			
<b>Full Members:</b>	<b>EARLY BIRD</b> Before Jan 16	<b>STANDARD</b> After Jan 16	
<input type="checkbox"/> Full Event	US\$650	US\$750	<input type="checkbox"/> Student - Full Event US\$300
<input type="checkbox"/> One-Day Registration: <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday	US\$350	US\$450	<input type="checkbox"/> Student - One -Day US\$105
<b>Regular Members:</b>			<input type="checkbox"/> Spouse/Partner - Full Event US\$300 Must be accompanied by Full Event registrant Name: _____
<input type="checkbox"/> Full Event - includes one year of IFMA Discovery Membership	US\$850	US\$950	<input type="checkbox"/> Expo Only: US\$20
<input type="checkbox"/> One-Day Registration: <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday	US\$450	US\$550	<b>Corporate Discount:</b> Groups of 5 full event registrations or more from the same company with a single company contact will receive the fifth registration <b>FREE</b> . Please contact an IFMA Customer Service Specialist at +1-713-623-4362 for details.

Other Events & Additional Tickets:	PRICE	QTY.
<input type="checkbox"/> Opening Power Speaker Breakfast	US\$50	<input type="text"/>
<input type="checkbox"/> Welcome Reception	US\$50	<input type="text"/>
<input type="checkbox"/> Power Speaker Breakfast - Thursday	US\$50	<input type="text"/>
<input type="checkbox"/> Power Speaker Luncheon - Thursday	US\$50	<input type="text"/>
<input type="checkbox"/> Facility Tours - TBD		<input type="text"/>
<input type="checkbox"/> IFMA Foundation Contribution	\$US25	<input type="text"/>

**Payment Information:**

The following information is needed to process your payment. All credit card charges will be made in U.S. dollars. Make checks payable to IFMA. Checks will be accepted in U.S. funds only.

American Express  Discover  MasterCard  Visa

Card Number: \_\_\_\_\_ CVV \_\_\_\_\_

Exp. Date (M/Y): \_\_\_\_\_

Card Authorized Name: \_\_\_\_\_

Card Billing Street Address: \_\_\_\_\_

Card Billing City, State: \_\_\_\_\_

Card Billing ZIP/Mail Code: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Enclosed is a copy of my company purchase order form.

Enclosed is check # \_\_\_\_\_ in the amount of US\$ \_\_\_\_\_

I am a first-time attendee.

Please indicate any special needs \_\_\_\_\_

**CANCELLATION/REFUND POLICY:** IFMA reserves the right to cancel an IFMA educational event due to low enrollment, unforeseen factors, or any other reason making it practically or economically inadvisable to conduct the event. In the event of cancellation, registrants will be notified as promptly as the circumstances permit (although IFMA cannot be liable for any failure to notify). IFMA, however, cannot be responsible for any other costs, losses or inconveniences that a registrant may incur, such as costs of transportation (plane, train, rental car, etc.), hotel cancellation fees, reservation fees, lost pay, vacation or leave time, etc. Full refunds will be granted for cancellation received in writing to IFMA before February 10, 2023. A 50 percent cancellation fee will be applied to cancellations received in writing to IFMA between February 11, 2023 - March 10, 2023. Refunds and transfers will not be granted after March 11, 20123 including no-shows after the conference.

You are allowed a one-time transfer for your registration as long as your replacement is a member. If your substitute is not a member, he/she will need to become a member to receive the transfer. Transfers are one-time only and cannot be used from year to year.

 IFMA fully complies with the legal requirements of the Americans with Disabilities Act rules and regulations. If you have any special needs, please e-mail [events@ifma.org](mailto:events@ifma.org).

Mail your check payment to:  
 International Facility Management Association  
 P.O. Box 203648  
 Dallas, TX 75320-3648

Make checks payable to IFMA and include note/memo of registrant's name(s).  
 Checks will accepted in U.S. funds only.

