



Best of FM Awards – Judging Criteria

FM Building Owner/Facility Occupier of the Year Judging Criteria

The judges will consider the following criteria for excellence in the category:

- Describe the design or intended functionalities of the building or facility. State when, what and how the FM team contributed to the said design.
- Describe in details the FM strategies and programme for the building or facility.
- Describe in details the implementation of the strategies and programme: list the challenges faced and how they were overcome, actual amount of time and resources utilized etc. Explain also how the performance indicators were measured.
- Explain if all desired outcomes or planned objectives were achieved. Quantify the benefits enjoyed by the tenants/users. Provide evidence of tenants' or users' acknowledgement and appreciation.
- Review on hindsight if the FM programme can be further refined or improved based on the experience learned.

Entry Criteria

All in-house FM teams employed directly by the building owners or facility occupiers in Asia are eligible to submit their entries for the Awards

FM Service Provider of the Year Judging Criteria

-The judges will consider the following criteria for excellence in the category:

- Choose a specific or unique need or problem of a customer and describe in details what the underlying issue(s) are.
- Describe in details the process you have taken to analyse the issue, explore various solution options, deriving relevant performance indicators and finally developing an action plan. Describe what the action plan was.
- Describe in details the approach in servicing its client and implementation of the solution: list the challenges faced and how they were overcome, working as part of clients' team, actual amount of time and resources utilized etc. Explain also how the performance indicators were measured.
- Explain if all desired outcomes or planned objectives were achieved. Quantify the benefits enjoyed by the customer. Provide evidence of customer's acknowledgement and appreciation.
- Review on hindsight if the solution can be further refined or improved based on the experience learned.

Entry Criteria

All third party or "external" FM service providers in Asia are eligible to submit their entries for the Awards.

FM Technology Provider of the Year

Judging Criteria

The judges will consider the following criteria for excellence in the category:

- Describe how the innovation improved the solution to a problem or challenges their clients/customers had encountered
- Demonstrate implementation and technology solution. Such as 'working smarter', innovative solutions and the improved service for their customers or business that will be an advantage. Setting out the Business Case.
- Provide details of the technology's benefits and how their system, technology or invention was developed. Relevance and application in the FM industry.
- Key success and how benefits are measured. Explain cost benefit analysis & payback)

Entry Criteria

All FM technology providers in Asia are eligible to submit their entries for the Awards.

FM Environment, Health & Safety Awards

Judging Criteria

The judges will consider the following criteria for excellence in the category:

- Describe the overarching strategy designed to achieve optimal well-being of an organization (e.g. Safety – minimum injury rates, Health – maximize welfare of employees, Environment – sustainable environmental goals).
- Describe in details the specific FM programmes for the organization with regards to the aforementioned strategy (e.g. building designs, action plans to facilitate the strategy).
- Describe in details the implementation of the strategies and programme: list the challenges faced and how they were overcome, actual amount of time and resources utilized etc. Explain also how the performance indicators were measured.
- Explain if all desired outcomes or planned objectives were achieved. Quantify the benefits enjoyed by the tenants/users. Provide evidence of tenants' or users' acknowledgement and appreciation.
- Review on hindsight if the FM programme can be further refined or improved based on the experience learned.

Entry Criteria

All FM technology providers in Asia are eligible to submit their entries for the Awards.

FM Professional of the Year

Judging Criteria

The judges will consider the following criteria for excellence in the category:

- Describe the role of the nominee and the ways in which he/she has led change in an organisation, including the FM related impacts of any partnership approaches adopted with different stakeholders (500 words);
- Provide details of the value added by the nominee and his/her impact on the work of the FM department highlighting the specific leadership qualities that generated any benefits noted (500 words).
- Highlight the factors that enable the individual to excel; Identifying the ways in which the individual has influenced client operations;
- Provide examples of building effective relationships with key stakeholders;
- Demonstrate the overall value added by the individual's contribution.

Entry Criteria

All recognised FM professionals in Asia are eligible to submit their entries for the Awards

Emerging FM Professional Of The Year

Judging Criteria

The judges will consider the following criteria for excellence in the category:

- Describe the role of the nominee and the ways in which he/she has contributed to excellence in an organisation, including the FM related impacts of any innovations and implementations (500 words);
- Provide details of the value added by the nominee and his/her impact on the work of the FM department highlighting the specific leadership qualities that generated any benefits noted (500 words).
- Highlight the factors that enable the individual to excel; Identifying the ways in which the individual has influenced client operations;
- Provide examples of building effective relationships with key stakeholders;
- Demonstrate the overall value added by the individual's contribution.

Entry Criteria

All recognized FM professionals under 35 in Asia are eligible to submit their entries for the Awards

Net Zero FM

Judging Criteria

The judges will consider the following criteria for excellence in the category:

- Describe the design or intended functionalities of the building or facility that leads to Net Zero. State when, what and how the FM team contributed to the said design.
- Describe in details the FM strategies and programme for the building or facility.
- Describe in details the implementation of the strategies and programme: list the challenges faced and how they were overcome, actual amount of time and resources utilized etc. Explain also how the performance indicators were measured.
- Explain if all desired outcomes or planned objectives were achieved. Quantify the benefits enjoyed by the tenants/users. Provide evidence of tenants' or users' acknowledgement and appreciation.
- Review on hindsight if the FM programme can be further refined or improved based on the experience learned.

Entry Criteria

All in-house FM Provider engaged directly by the building owners or facility occupiers in Asia are eligible to submit their entries for the Awards

Sustainability Initiative Award

Judging Criteria

The judges will consider the following criteria for excellence in the category:

- Describe one sustainable initiative that is successfully implemented and explain how it relates to at least one of the following aspects:
 - i. Energy and/or Water efficiency;
 - ii. Materials and Resources efficiency;
 - iii. Workplace management;
 - iv. Indoor environmental quality;
 - v. Service quality;
 - vi. Waste management;
 - vii. Site Impact
- Describe the value proposition and how the initiative aligns with the overall organization's strategy.
- Describe the overall communications plan for the initiative and the strategies to keep leadership engaged and committed.
- Describe how the deployment of the sustainability initiative creates a positive impact. (in terms of costs, productivity, etc)
- Provide an overview of how this can be scaled up.

Entry Criteria

All in-house FM Provider engaged directly by the building owners or facility occupiers

Female FM Professional of the Year

Judging Criteria

The judges will consider the following criteria for excellence in the category:

- Describe the role of the nominee and the ways in which she has contributed to excellence in an organisation, including the FM related impacts of any innovations and implementations (500 words);
- Provide details of the value added by the nominee and her impact on the work of the FM department highlighting the specific leadership qualities that generated any benefits noted (500 words).
- Highlight the factors that enable the individual to excel; Identifying the ways in which the individual has influenced client operations;
- Provide examples of building effective relationships with key stakeholders;
- Demonstrate the overall value added by the individual's contribution.

Entry Criteria

All recognized female FM professionals in Asia are eligible to submit their entries for the Awards